To whom it may concern,

Due to high demand and to stay within the state ratios of teacher to student ratios, we

will now be requiring a $5 per week holding fee to hold your child’s spot for school

delays, scheduled closings, weather closings and both winter/spring break. We have

listed below the prices for these specific scenarios:

School 2-hour Delay: $10 per child

School Closure: $25 per child

Winter break: $135 per child (Part-time) | $165 per child (Full-time)

Spring Break: $135 per child (Part-time) | $165 per child (Full-time)

By signing this form, I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the

parent or legal guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understands that I

am required to pay $5.00 per week in order to my child’s spot if I am only receiving

care on the specified dates above. The $5.00 weekly fee that will be charged to my account will not exceed a total of $200 for the 2024/2025 school year.

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_

Sara Conley; Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_

Jennifer Jordan; Assistant Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_